A. Protecting the rights, safety, and dignity of the individual

Illinois State University recognizes that it must create an environment where each person’s rights, safety, and dignity will be valued and respected. In a University setting, it is particularly important that there be respect for diversity and for differences of opinion. Students deserve to be free from harassment or physical abuse in any form. Especially intolerable are acts directed against individuals based on race, religion, ethnicity, gender, age, disabled status, or sexual orientation. Therefore, any such acts shall subject the offender(s) to a more serious level of sanctioning. The University shall also impose those more serious sanctions upon individuals who direct misconduct at other individuals because they are carrying out duties assigned to them as University officials, on the basis that staff members deserve to be free to perform their duties. The following restrictions are designed to uphold the rights, safety and dignity of the individual. Their violation will result in disciplinary action.

1. Safety Regulations. Including but not limited to:

   Students shall not:

   a. falsely report a fire, bomb, or any other emergency by means of activating an alarm or by any other means.
   b. engage in unauthorized possession, use or alteration of any University-owned emergency or safety equipment.
   c. fail to evacuate a building or other structure during an emergency, or during emergency drills.
   d. take any action that creates a substantial risk such that the safety of an individual may be compromised.

2. Damage to Property. Including but not limited to:

   Students shall not take any action that causes damage or which would tend to cause damage to public or private property without the consent of the owner or person legally responsible.

3. Theft. Including but not limited to:

   Students shall not:

   a. appropriate or attempt to appropriate or possess public or private property without the consent of the owner or person legally responsible.
   b. obtain or attempt to obtain any service by devious means.
c. maintain possession of public or private property that is stolen.

4. **Dangerous Objects.** Including but not limited to:

Students shall not:

a. possess or use functioning or nonfunctioning firearms on University property or at any University-related event.
b. possess or use fireworks or explosives on University property or at any University-related event.
c. possess or use any device classified as a weapon by the State of Illinois on University property or at any University-related event.
d. utilize any instrument to simulate a weapon in a manner that endangers or tends to endanger any person.

5. **Hazing.** Including but not limited to:

Students shall not:

a. engage in any act which endangers the mental, emotional, or physical health or safety of a student for the purpose of initiation, admission into, affiliation with, or continued membership in any organization or team whose members are or include students of Illinois State University.
b. engage in any action where an individual is encouraged to engage in conduct of an unbecoming or humiliating nature, or which in any way detracts from an individual’s academic pursuits for the purpose of initiation, admission into, affiliation with, or continued membership in any organization or team whose members are or include students of Illinois State University.
c. engage in any acts such as paddling, creating excessive fatigue, work sessions, physical or psychological shock, wearing apparel which is conspicuous and not in good taste, public stunts, morally degrading or humiliating games or events, or that encourage the illegal or abusive use of alcohol and/or other drugs.

For the purpose of this policy, hazing includes any activity that is inconsistent with regulations or policies of Illinois State University or the laws of the State of Illinois. Acts of this nature are considered hazing whether or not a person willingly participates in such activities.

6. **Harassment.** Including but not limited to:

Students shall not:

a. take any action with the intent to alarm or disturb another individual, or to breach the peace of an individual.
b. threaten to subject another person to physical harm or unwanted physical contact.

c. engage in any action which is unwanted and results in an individual being fearful for imminent bodily harm and/or the emotional/mental disruption of a person’s daily life or educational environment.

d. intentionally follow another person in or about a public place or places.

e. direct obscene language at another person or group of people.

7. **Physical Misconduct.** Including but not limited to:

Students shall not:

a. inflict bodily harm or unwanted physical contact upon any person.

b. take any action for the purpose of inflicting harm upon any person.

8. **Sexual Misconduct.** Including but not limited to:

Students shall not engage in any physical act that is sexual in nature and which is committed under pressure, force, threat, or coercion, or without the full and informed consent of all persons involved.

For the purpose of this policy, consent must be freely and actively given through mutually understandable terms or actions. A person is deemed incapable of giving consent when that person is a minor, is mentally disabled, mentally incapacitated, physically helpless, under the influence of alcohol or drugs to the point of being unable to make a rational decision, unconscious or asleep. A person always retains the right to revoke consent at any time during a sexual act.

9. **Arson.** Including but not limited to:

Students shall not set fire to any public or private property. Students shall not create a fire hazard or be in unauthorized possession of flammable or hazardous substances.

**B. Protecting the rights of the University and the educational process**

Illinois State University recognizes that it must create an environment where each student will be free to pursue her or his academic interests without interference from others. This includes upholding the integrity of the academic process as well as providing a community free of disruptions. The following restrictions are designed to foster a healthy and peaceful learning community. Their violation will result in disciplinary action.

1. **Academic Dishonesty.** Including but not limited to:
Students are expected to be honest in all academic work. A student’s placement of his or her name on any academic exercise shall be regarded as assurance that the work is the result of the student’s own thought, effort, and study.

Students shall not:

a. possess or utilize any means of assistance (books, notes, papers, articles, etc.) in an attempt to succeed at any quiz or examination unless specifically authorized by the instructor.
b. take any action with intent to deceive the person in charge as to the student’s acting without honesty to complete an assignment, such as falsifying data or sources, providing false information, etc. Students are prohibited from conversation or other communication in examinations except as authorized by the instructor.
c. appropriate without acknowledgement and authorization another’s computer program, or the results of the program (in whole or part) for a computer-related exercise or assignment.
d. plagiarize. For the purpose of this policy, plagiarism is the unacknowledged appropriation of another’s work, words, or ideas in any themes, outlines, papers, reports, speeches, or other academic work. Students must ascertain from the instructor in each course the appropriate means of documentation.
e. submit the same paper for more than one University course without the prior approval of the instructors.
f. willfully give or receive unauthorized or unacknowledged assistance on any assignment. This may include the reproduction and/or dissemination of test materials. Both parties to such collusion are considered responsible.
g. substitute for another student in any quiz or examination.
h. be involved in the advertisement, solicitation, or sale of term papers or research papers.

2. **Disruption.** Including but not limited to:

Students shall not:

a. disrupt or obstruct teaching, research, administrative, or other University functions, including its public service functions on or off campus, or other authorized non-University activities when these activities occur on University property.
b. lead or incite others to disrupt scheduled and/or normal non-academic activities associated with the operation of the University.
c. create an intentional obstruction which unreasonably interferes with freedom of movement, either pedestrian or vehicular.

This policy is not intended to hinder organized, peaceful, and orderly protests.
3. **University Records.** Including but not limited to:

Students shall not forge, alter, or misuse any official University record or University-issued instrument of identification.

4. **Academic Materials.** Including but not limited to:

Students shall not knowingly alter, tear, mark, render imperfect, or otherwise damage or destroy or wrongfully appropriate University-owned or held academic materials.

5. **Other Regulations.** Including but not limited to:

Students shall not violate any rules or regulations relating to the use of University operated or approved grounds, property, facilities, equipment, and services. Such policies include, but are not limited to, Appropriate Use Policy for technology, Posting Policy, etc.

C. **Promoting personal responsibility and integrity**

The Illinois State University community strongly promotes the development of a personal values system that focuses on each person assuming responsibility for her/his own actions, and on maintaining dignity and truth. The following restrictions outline the parameters within which each individual shall be held responsible. Their violation will result in disciplinary action.

1. **Acts of Dishonesty.** Including but not limited to:

   Students shall not:

   a. knowingly provide false or inaccurate information to any University official or office.
   b. forge, alter, or misuse any document, record, or instrument of identification.
   c. aid, abet, or procure another person to violate any University regulation or policy.
   d. engage in any electronic exploitation of another person, including eavesdropping on, surveilling, recording and/or broadcasting acts.

2. **Failure to Comply.** Including but not limited to:

Students shall not fail to comply with the reasonable and lawful requests or directives of University officials or law enforcement officers acting in performance of their official duties. Students shall not knowingly interfere with University officials or law enforcement officers acting in performance of their
official duties. Students are required to show proper identification to University officials or law enforcement officers upon demand.

3. **Disorderly Conduct.** Including but not limited to:

Students shall not engage in conduct that is disruptive, lewd, or indecent, regardless of intent, which breaches the peace of the community.

4. **Residence Hall Regulations.** Including but not limited to:

Students shall not violate any regulation established within the Residence Hall Handbook or the housing contract, or any supplemental rules communicated by University Housing Services staff.

5. **Guest Policy.** Including but not limited to:

Students are responsible for the actions of their visitors or guests who violate University regulations. Students are also expected to take reasonable action to prevent their guests from violating University regulations.

6. **Alcohol Policy.** Including but not limited to:

Students shall not possess, purchase, distribute, sell or consume any alcoholic beverage unless that student is at least twenty-one years of age. Students of legal age may possess or consume alcoholic beverages only in specified areas and only in compliance with all other University regulations and guidelines related to alcohol consumption. Students of legal age may not distribute or sell alcohol without a license, and no student of legal age shall purchase, distribute or sell alcoholic beverages to anyone under twenty-one years of age.

7. **Drug Policy.** Including but not limited to:

Students shall not possess, purchase, distribute, sell, or consume any illegal or controlled substance in crude or refined form except under the direction of a licensed physician.

8. **Drug Paraphernalia.** Including but not limited to:

Students shall not possess any items that are designed for the use of drugs (bowls, bongs, etc.). Any items that are fashioned for the purpose of facilitating or disguising drug use will also be considered a violation of this policy.

9. **Gambling.** Including but not limited to:

Organized gambling is not allowed on campus. Social games of chance on equal terms with other participants are permitted.
10. **Abuse of the Disciplinary System.** Including but not limited to:

Students shall not:

a. fail to attend meetings required by any disciplinary officer or disciplinary body.

b. knowingly provide false, inaccurate, or misrepresented information to any disciplinary officer or disciplinary body.

c. disrupt or interfere with the orderly conduct of a disciplinary proceeding.

d. file a false or inaccurate statement or accusation against another person.

e. attempt to discourage an individual’s participation in, or use of, the student disciplinary process.

f. attempt to influence the impartiality of any disciplinary officer or member of a disciplinary body prior to, and/or during the course of a disciplinary proceeding.

g. intimidate or harass any disciplinary officer or member of a disciplinary body, prior to, during, and/or after a disciplinary proceeding.

h. fail to comply with sanctions imposed under the Student Code.

i. influence or attempt to influence another person to commit an abuse of the disciplinary system.

VI. VIOLATION OF LAW AND UNIVERSITY DISCIPLINE

A. If a student is charged only with an off-campus violation of federal, state or local laws, but not with any other violation of the Student Code, disciplinary action may be taken and sanctions imposed for grave misconduct that demonstrates flagrant disregard for the University community. In such cases, no sanction may be imposed unless the student has been found guilty in a court of law. Exceptions must be consistent with the grounds noted for interim disciplinary action (Section VII).

B. University disciplinary proceedings may be instituted against a student charged with a violation of law that is also a violation of the Student Code, where both violations result from the same set of facts or circumstances. No regard will be given to any pending civil litigation in court or criminal arrest and prosecution. Proceedings under the Student Code may be carried out prior to, concurrent with, or following civil or criminal proceedings off-campus. Students may request a delay in campus disciplinary proceedings from the director of Student Dispute Resolution Services, but must establish to the director’s satisfaction that the University disciplinary process would be unfairly impacted without such a delay. A student’s decision to refuse to participate in the disciplinary process does not constitute grounds for a delay.

C. When a student is charged by federal, state, or local authorities with a violation of law, the University will not request or agree to special consideration for that individual because of her or his status as a student. If the alleged offense is also the subject of review under the Student Code, the University may advise off-campus authorities of the
existence of how such matters will be handled within the University community. The University will cooperate fully with law enforcement and other agencies in the enforcement of criminal laws on campus and in the conditions imposed by criminal courts for the rehabilitation of student violators.