The following guidelines should be used in conjunction with the procedures outlined for the semester project.

The proposal needs to have the following:

1. **Cover Page**: Must include name of the student, title of the study, and a one-paragraph summary.

2. **Main Body**: Must include the following sections
   a. Introduction
   b. Scientific Background
   c. Objectives and Hypotheses
   d. Research Plan
   e. Significance of Investigation

The main body of the proposal should be no longer than 15 pages (including figures and tables). Text must be double-spaced, single-sided, with 12-point font and one-inch margins. If figures or tables are included, they must be called out and discussed in the text. Keep figures and tables on separate pages and do not embed them in the text.

3. **Reference List**: should include only published works that are cited in text and (or) figure captions. Reference list maybe be single spaced and written in a smaller font.

To facilitate distribution to the reviewers, please submit electronically by e-mail.

Modification to the above outline may be needed, but please talk with me prior to any modification.